

Mansfield Community Playground Project
Meeting Minutes

Date: August 14, 2014

Present:

Steering Committee members present:

Sara Anderson, Pat Schneider, Jean Johnson, Ellen Tulman, Julia DeLapp, Maggie Ferron, Chad Rittenhouse & Curt Vincente

Members of the community: Pam Roberts

Next Meeting: Thursday September 11, 2014, 7-8 pm, conference room B

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- I. Picture with & presentation of check by members of Windham Athletic Club from the Run for the Playground
 - II. Approval of Minutes & Desired Outcomes
 - III. Follow up from 7/10/14 meeting
 - a. UCONN Work/Life Expo – information regarding the playground will be available
 - b. Town of Mansfield welcome packets – information regarding the playground will be added
 - c. School Open Houses – the playground will be represented as part of Youth Services. Sara & other members of Youth Services will be present.
 - IV. New General Coordinator – Maggie Ferron has agreed to serve as our new general coordinator (Thank you, Maggie!). Sara Anderson will continue to serve as a member of the committee, but in her new position as a town employee.
 - V. Landscape Design Plan –Curt Vincente
 - a. Kent & Frost have been sensitive to all of the considerations of this project, including both short and long term goals and priorities for playground
 - VI. Fundraising – Julia DeLapp
 - a. Julia shared an updated financial overview reflecting our progress to date
 - b. A draft of a letter to be sent to donors was shared with the community
 - c. \$2200 raised by Run for the Playground/Fun Run
 - d. \$350 raised at summer concerts popcorn & lemonade stands
 - e. Committee will determine if another holiday mailing will be conducted this year
 - VII. Fall Events
 - a. Celebrate Mansfield (September 21, 2014 12-4). Committee members are requested to consider assisting us at our table/booth, sharing information and connecting with the community. (Contact Ellen Tulman with questions)
 - b. Adventure Park Event (September 27, 2014 10-6). Adventure park is selling us a group of 50 tickets at a discount (additional tickets will be at additional discount). Flyers to go out (Maggie), information to be on

Facebook (Sara), & connection to be made between Adventure Park & our websites (Maggie & Lauren)

- c. Cassidy Hill Winetasting (October 18, 2014). Committee members asked to consider helping with Silent Auction, food, & other organizational aspects of event. A follow up meeting will be held on August 27 (expected to be at 6:30).
- d. Special Information Meeting (October 14, 2014). Will be held at the Buchanan Auditorium.
- e. Trick a Trunk (October 25, 2014). Playground committee plans to participate.

VIII. Action Items

- a. Focus on fall events

Minutes prepared & respectfully submitted by Ellen Tulman on 8/14/14.